



## Whitehall School District Job Opening Finance Manager

The Whitehall School District is accepting applications for a full-time Finance Manager. The person in this position is responsible for maintaining accurate and current financial records and reports and performing accounting duties while adhering to the policies of the district. This is a full time year round position that is benefit eligible. Expected Start Date: January 3, 2019-January 15, 2019.

### REQUIRED QUALIFICATIONS:

- A strong background in accounting is required.
- Must have a willingness to understand public finance, capital projects, cash flow management, payroll processes, and tax exempt lease purchasing.
- Experience in school finance is beneficial.

### SCHEDULE:

- Full Time—Monday through Friday.

To be considered for the position, please submit a completed application (via mail, email, fax or hand delivered) to Whitehall School District by the deadline.

**DEADLINE: Friday, December 14th, 2018 at 3:30 pm**

\*Application can be found at the Whitehall School Office, on the School District Website under Resources/Guest Resources/Employment Opportunities, or by contacting Elsa Kulig.

Whitehall School District  
ATTN: Elsa Kulig  
19121 Hobson Street  
Whitehall, WI 54773  
Email: [kuligels@whitehallsd.k12.wi.us](mailto:kuligels@whitehallsd.k12.wi.us)  
Telephone: 715-538-4364 ext. 109  
[www.whitehallsd.k12.wi.us](http://www.whitehallsd.k12.wi.us)